Minutes of Levens Village Institute on Wednesday 11 October 2017

**Present:** Stephen Read, Alan Miller, Frank Routledge, Sheila Watson, Chris Riley, Hugh Connor and Kathleen Dawson.

**Apologies:** Susie Bagot, Mary Orr, Wendy Mobbs, John Wood and Helen Miller

**Meeting 13 September 2017:** The minutes were approved.

**Matters arising:** The white screen has been repaired by P. Gott.

**Chair’s Report:** Stephen said he had attended yesterday’s P.C. meetingand that a proposal had been made by a London Architect for Sizergh Fell Quarry, which if agreed would mean that the sale would be unlikely to proceed before the end of February 2018. Therefore, no further action on changes to the constitution, about the requirements of the Charity Commission and progress with the joint venture agreement was needed.

**Secretary’s Report:** Alan had purchased several Strip lights (2 sizes) and starter motors (in Henry’s room) as several lights had failed.

**Treasurers Report:** Stephen read out Johns report.

Current Account £9,260.09

Monthly Draw £1,123.20

COIF £33911.35

John had received an EON letter regarding a new contract it was agreed that he should investigate different suppliers and report to the committee with his recommendation. It was agreed that he should make enquiries to have the signatories on the COIF account changed, and put into his name the PRS, SLDC and other organisations with whom the Institute has formal contact that are currently in previous treasurers’ names.

**A.O.B.** a] Following the recent heavy downpours Hugh has noticed that several gutters are blocked and water is spilling down the walls. Hugh has offered to bring his ladder to clear the gutters but requested help in “footing “the ladder.

b] Large white locked cupboard. Hugh asked who had keys for this as some items had gone missing while other items had appeared. The conclusions from the discussion was that: - LOLS , LAFS and the History Group were the only key holders

**Date of next meeting** Wednesday 10th January 2018 at 6.30 p.m.at the Institute. (Unless circumstances require an urgent meeting)

**Meeting closed** **at 6.50 p.m.**

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