Minutes of Levens Institute on Wednesday 21st June 2017

**Present:** Stephen Read, Alan and Helen Miller, Wendy Mobbs, John Wood, Hugh Conner and Frank Routledge

**Apologies:** Kath Dawson, Mary Orr, Susie Bagot, Sheila Watson and Chris Riley

**Meeting of 12 April 2017:** The minutes had been viewed and were approved by all.

**Matters arising:** Stephen thanked Peter Wood for his repair of the bin store.

**Chairs report**

Stephen reported no movement that affects us of the Levens Community Project has been reported to him since the Strickland family dropped their claim to own Sizergh Fell Quarry.

He has had no reply from A.C.R.E. to his draft new booking form, and this will be pursued. He has been notified of a European Commission proposal to impose new data storage rules that could have a bearing on our booking form and our data storage. However, under current rules, Charities like ours are exempt, our own government has not issued any consultation initiative. We need to await government or Charity Commission advice before considering further changes to our documentation and data protection system.

Thanks were expressed for Sheila Watson’s gardening and provision of new plants around the Institute.

**Secretary’s Report**

The Brownies have pointed out that their cupboard had sometimes to be left open, as there is a problem with the left hand door. Hugh kindly looked at it and believed the left side can be made more secure thereby enabling the cupboard to be securely closed. Alan will advise them of this.

**Treasurer’s report**

Current account £8557.71

COIF £33.786.03

Monthly draw £1210.20

John explained that Barclays had been slow to deal with the mandate change request. He agreed to meet with Helen to agree a strategy to speed up the process.

**AOB**

B4RNhas contacted us to say that as a community building we could get their internet installed free of charge. It was agreed we will enquire about this, and John Wood will make that enquiry for us.

Meeting finished at 7.00pm

**Next meeting Wednesday 9th August at 6.30 pm**.